

Nunthorpe Squash Club



CCTV & Privacy Policy

1. Introduction

At Nunthorpe Squash Club, we are committed to ensuring the privacy and security of our members and visitors. This CCTV and Privacy Policy outlines how we collect, use, and protect your personal information.

This notice sets out how NUNTHORPE SQUASH CLUB uses your personal information which may be recorded on our CCTV system. This notice explains how we comply with the law on data protection and what your rights are and for the purposes of data protection laws we will be the controller of any of your personal information recorded on our CCTV system.

The controller of the images and personal information captured using the CCTV covered by this notice is NUNTHORPE SQUASH CLUB. The images and personal information are captured using our CCTV system for the purpose of security, crime detection, public safety and other legitimate reasons set out in our privacy notice.

This privacy notice can be found online at www.nunthorperecreationclub.co.uk or copies are available upon request. Please contact A MEMBER OF THE SQUASH COMMITTEE if you would like a copy of this privacy notice sent to you, you have any queries or wish to exercise any of your rights in relation to your personal data. Please see the privacy notice for further details

2. CCTV Surveillance

- a. We use closed-circuit television (CCTV) for the purpose of maintaining the safety and security of our premises.
- b. CCTV cameras are strategically placed in common areas such as entrances, corridors, and court areas.
- c. The recorded footage is securely stored and accessed only by authorized personnel.

Data Protection – CCTV Privacy notice NUNTHORPE SQUASH CLUB

We have NOT appointed a Data Protection Officer to oversee our compliance with data protection laws as we are not required to do so, but our SQUASH COMMITTEE

has overall responsibility for data protection compliance in our organisation. Contact details are set out in the "Contacting us" section at the end of this privacy notice.

3. Information Collected

- a. We may collect personal information, including but not limited to names, contact details, and membership information.
- b. This information is collected for membership management, communication, and ensuring the safety of our members.

4. Use of Personal Information

a. We may collect from you video recordings and still pictures which feature you if you are in the field of vision of any of our CCTV system. This personal information may include your activities, your face and other visual information about you which is recorded on our CCTV system.

We may also collect personal information about you if you, your representative, or a person authorised by you contacts us regarding an enquiry, complaint, or other communication.

As the data controller we will collect personal information on our CCTV system and use it for the following purposes:

- For the prevention and detection of crime
- For evidence in any civil or criminal legal proceedings
- To assist in investigations
- For safety and security
- Dealing with any queries, complaints, or enquiries
- Retaining records

As well as being the purposes for which we use your personal information, all the above are also legitimate reasons for us to use and store personal information relating to you which is captured on our CCTV system and legitimate interests is our legal basis for processing your personal information.

We may anonymise any of the personal information we hold on our CCTV system (so that it does not directly identify you, for example by obscuring your face) and it therefore ceases to be your personal information. We may use this anonymised information for any other purposes.

Personal information collected will be used solely for the purpose for which it was collected.

b. We do not sell or share your personal information with third parties without your consent.

5. Access and Security

a. Access to personal information is restricted to authorized personnel only.

b. We employ security measures to safeguard your information from unauthorized access.

We share your personal information with the following parties:

- Nunthorpe Squash Committee: to manage and operate the CCTV system as our data processor.
- The police and other law enforcement agencies: to carry out policing, assist investigations, trace missing people, and investigate alleged criminal activities.
- The security services: where relevant for matters of national security.
- People who have been injured, attacked, or had property damaged or stolen and their insurance providers: to assist them with any criminal or civil investigations or legal proceedings.
- Private and other investigators: to aid their investigations.
- Any relevant regulators: where we are required to do so by law or to assist with their investigations or initiatives, and this includes but is not limited to the Information Commissioner's Office.

We do not disclose personal information to anyone else except as set out above unless we have your consent, or we are legally obliged to do so. We do not sell your data.

We will keep your personal information for up to approximately 30 days after the recording was made. After this time the recording stored on the hard drive of our CCTV system will usually be overwritten.

However, if we receive an enquiry about a particular recording on our CCTV, we will generally then retain that part of the recording until it is no longer required. This period can vary as it will depend upon the circumstances of the case, but for criminal or civil legal proceedings this could mean that the personal information is retained until after the legal case and any appeals have been concluded, which may be many years. As soon as it is no longer required, we will then delete the personal information.

6. Member Rights

a. Members have the right to access, correct, or request the deletion of their personal information.

b. Requests regarding personal information should be submitted in writing via feedback form on members only section on NSC web page or by direct letter/message to any committee member.

You have the following rights in relation to your personal information:

- the right to be informed about how your personal information is being used.
- the right to access the personal information we hold about you.
- the right to request the correction of inaccurate personal information we hold about you.
- the right to request the erasure of your personal information in certain limited circumstances.
- the right to restrict processing of your personal information where certain requirements are met.
- the right to object to the processing of your personal information.
- the right to request that we transfer elements of your data either to you or another service provider; and the right to object to certain automated decision-making processes using your personal information.

You should note that some of these rights may not always apply as they have specific requirements and exemptions which apply to them, and they may not apply to personal information recorded and stored in our CCTV system and other of these rights will not be relevant to personal information stored in a CCTV system.

There is no legal, contractual, or other requirement or obligation for you to provide our CCTV system with your personal information.

More information about your legal rights can be found on the Information Commissioner's website at <https://ico.org.uk/for-the-public/>.

To exercise any of the above rights, or if you have any questions relating to your rights, please contact us by using the details set out in the "Contacting us" section below.

If you are unhappy with the way, we are using your personal information you can also complain to the UK Information Commissioner's Office or your local data

protection regulator in the European Union if you are based outside the UK or bring a claim in the courts. However, we are here to help and would encourage you to contact us to resolve your complaint first.

7. Communication

- a. Members may receive periodic communications related to club activities, events, and updates.
- b. Members can opt-out of non-essential communications at any time.

8. Policy Updates

- a. We reserve the right to update this policy to reflect changes in our practices and legal requirements.
- b. Members will be notified of any significant changes to the policy.

9. Contacting us Information

For any questions or concerns regarding this policy, please contact or submit a feedback form via members only section on NSC web or alternatively contact Geoff Smith – Chairman Nunthorpe Squash Club or any committee member - address below

By being a member or visitor of Nunthorpe Squash Club, you agree to the terms outlined in this CCTV and Privacy Policy.

Date of Policy Adoption 9.11.2023

Nunthorpe Squash Club

Guisborough Road ,Middlesbrough, TS7 0JA 01642 31325- Display Graphic Below



CCTV
in operation